

Child Development Center

Family Meeting Minutes Tuesday, April 29, 2014 4:30pm-5:30pm	
Attendance: Kelli Barksdale, A'Nedra Terry, Amy Ethel, Jennifer Conkle, Robyn Chapman, Jessica Rakus, Paul Constantino Facilitator: Jennifer Conkle	
Review Minutes	<ul style="list-style-type: none"> Minutes from March 25, 2014 were reviewed. No changes were made to the minutes.
Director's Report	<ul style="list-style-type: none"> Staffing changes were discussed. Kelsey Jones is a part time substitute. The infant assistant teacher position is still vacant. Shelby Webb has dropped to a substitute as well. Valerie Bailey resigned as the Nutrition Specialist. Interviews to fill each of the three vacant positions have been taking place. Jennifer has recommended a candidate for hire to fill the open position in the infant room. She also interviewed a candidate that she would like to hire as a substitute. She is waiting for this person to submit references. Substitutes Aaron Dunbar and Dylan Flint will not be available to work this summer. The total enrollment for the center is 64. There are a few more children starting the first of May. Enrollment is slowly increasing. Jennifer updated the wish list for the center. It will be posted on the Enterprise website. Jennifer will also post copies of the wish list throughout the center. She suggested that small donations of flour, salt, oil, and food coloring are always welcome. Classes may use these items for making playdough or clay for art projects. Crayons and washable markers are also needed quite often.
Old Business	<ul style="list-style-type: none"> The Friends of Enterprise account has \$8,457.44. Jennifer said that the individuals on the account have not been changed at this time. She said she had received a recommendation since the last meeting that Candice Mullins remain on the account and only one other person be added. Jennifer wanted to see what the members of the committee thought of this suggestion. It was decided that Candice will remain on the account and Jennifer will be added. Barbara Tucker will also be removed from the account. Jennifer will work on contacting the necessary individuals to go to Chase bank to make the changes. Kelli said that this group had previously discussed helping purchase t-shirts for Enterprise staff. Since Teacher Appreciation day is approaching this seems like a good time to move forward with this. It was recommended that the t-shirts for staff be tie dyed with a white logo and that each classroom also have t-shirts of differing colors. Those t-shirts would be available for parents to purchase. The cost of the staff t-shirts would come from the Friends of Enterprise account and the cost for the t-shirts that would be available for parents to purchase for children would come from the Family account. The cost to purchase a t-shirt is not certain at this time. Kelli is currently researching different t-shirt design companies to see where we can find good quality at a good price. The building renovations are complete. The last of the lights and blinds have now been installed. Some things will be placed back on the walls for display. Children are now using the STEM and Art rooms. Both rooms now have materials available for the children to use. Feedback from the staff and children

	<p>seem very positive.</p> <ul style="list-style-type: none"> Spring pictures were taken. Jennifer said the children were cooperative and the pictures should turn out well. The day was not as organized as Jennifer would have liked it to have been. She is going to check with Lifetouch to see if maybe they could come two mornings instead of just one day. That way the day won't be as rushed and the children won't be interrupted from their usual nap times.
New Business	<ul style="list-style-type: none"> Paul reported that the River Valley Board of Directors met at Enterprise in April for their regular meeting. They were given a tour of the building so that they could see the renovations that have been done. Jennifer introduced herself to the board before giving the tour and spoke a little about herself. Paul said that the board enjoyed meeting Jennifer and were impressed with what she had to say. They also were pleased with the building updates.
Upcoming Center/Community Involvement	<ul style="list-style-type: none"> The community yard sale is scheduled for May 17th. Anyone wanting to purchase space may do so by contacting Jennifer. Jennifer also shared a flier for River Valley's school age connections summer program. The program is currently registering children for the summer. The deadline to sign up is quickly approaching. Jennifer and Kelli encouraged everyone to spread the word about the program. No deadline date was on the flier, but if anyone is interested in attending he or she should contact the program as soon as possible. The number is 304-942-8052, ask to speak to Valerie Bailey. Jennifer would like to organize a playground clean-up day in May or June. She would like volunteers to help rake the mulch that is now in the grass and do some painting. Some of the storage buildings need some cleaning out and reorganizing as well. Jennifer said that it was suggested to her that if anyone had connections to someone in Marshall's art department that students could possibly volunteer to paint murals on the storage and bathroom doors that are on the playground. Jennifer will let everyone know when she has a date scheduled for this.
Open Agenda	<ul style="list-style-type: none"> A concern was expressed about the children playing in the sand when it was damp and rainy outside. The children were playing in the sand without shoes on and it seemed chilly to some parents and children. Jennifer suggested that if a parent requests their child to leave his or her shoes on while playing in the sand to please let the teacher in the classroom know and the shoes will remain on. It was suggested that the meeting minutes be emailed to parents so that others that are unable to attend the meetings could remain informed. Jennifer said that she intends to look through each child's file and create a list of emails for herself. Currently, she does not know email addresses. When she creates her list of email addresses she will email more information to families.
Next Meeting Date	May 27, 2014 from 4:30pm-5:30pm