

RIVER VALLEY CHILD DEVELOPMENT SERVICES

Internal/External Job Posting



DATE POSTED: 9/5/19 **OPEN UNTIL FILLED**

PROGRAM NAME: WVECTCR **JOB TITLE:** Supervisor – Prof. Dev. and Grants

Location(s): Huntington, WV

QUALIFICATIONS:

RVCDS/WVECTCR is seeking one (1) full-time Supervisor in the Huntington office to oversee six (6) Child Care Nurse Health Consultants and two (2) Child Care Health Educators statewide, as well as oversee sub-grant policies and procedures. The ideal candidate has excellent leadership, communication, time management, planning, and organizational skills, and pays great attention to detail. Knowledge of and experience in early childhood education; program implementation; and supervision preferred. Statewide travel required. Mileage reimbursement provided for all work related travel. Bachelor's degree from an accredited college or university in early childhood education, human services, or closely related field required. \$38,000-\$42,000, based on education level, plus excellent benefits: retirement; health/vision/dental insurance; PTO; 10 paid holidays per year; and opportunities for annual professional development.

View job description www.rvcds.org/jobdescriptions.shtml

Submit resume to jmcadoo@rvcds.org

Must pass drug test. EOE-M/F/V/D

TO APPLY, CONTACT:

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611 Seventh Avenue
Huntington, WV 25701
(304) 523-3417
(304) 523-2678 (fax)

All job positions: Must pass drug test. EOE- M/F/V/D

It is understood that employees will not be considered eligible for transfer to another position or geographic area for one year after employment, **unless authorized to do so in writing by the Executive Director.**