

RIVER VALLEY CHILD DEVELOPMENT SERVICES

Internal/External Job Posting



DATE POSTED: April 7, 2019

OPEN UNTIL FILLED

PROGRAM NAME: Choices CCR&R

JOB TITLE: Case Manager

QUALIFICATIONS:

Case Manager (Clarksburg) - Choices Child Care Resource and Referral, Clarksburg, WV - Bachelor's degree in human services or related field. Choices is looking for a compassionate, dependable person with excellent communication and computer skills. Responsibilities include determining eligibility for subsidized child care, promoting consumer education and working as a team. Applicant must pass drug test. Health Insurance, retirement, dental, vision, disability. Salary based on education \$33,000-\$37,000. Reply to Director, Choices CCR&R 315 North Ohio Avenue, Clarksburg, WV 26301 or fax to 304-622-6092 or e-mail kristy.a.ritz@wv.gov EOE-M/F/V/D

Go to www.rvcds.org to view job description and application

TO APPLY, CONTACT:

Kristy Ritz
Choices CCR&R
315 North Ohio Avenue
Clarksburg, WV 26301
Fax: 304-622-6092
Kristy.a.ritz@wv.gov

All job positions: Must pass drug test. EOE- M/F/V/D

It is understood that employees will not be considered eligible for transfer to another position or geographic area for one year after employment, **unless authorized to do so in writing by the Executive Director.**